THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF INDUSTRY AND TRADE
COLLEGE OF BUSINESS EDUCATION (CBE)

ADMISSION & JOINING INSTRUCTIONS FOR BACHELOR DEGREE (NTA 7) PROGRAMMES – SEPTEMBER, 2026/2027

We are glad to inform you that you have been selected to join College of Business Education……. Campus to study……programme.

The following are necessary conditions for admission:

1. **DECLARATION REGARDING COMPLETION OF THE COURSE**

   All Candidates accepting admission must commit to completing the course unless instructed otherwise by the College authority and must submit signed acceptance, dress code declaration, and medical certificate forms during registration.

2. **MEDICAL EXAMINATION**

   Admission to the College requires submission of a satisfactory medical report, which must be completed by a registered medical practitioner before registration.

3. **COURSE COMMENCEMENT**

   Registration starts on **October 19, 2026**, and the program begins on **October 26, 2026**; failure to complete registration during the stated period without prior notice will result in the vacancy being given to another candidate.

4. **WHAT TO SUBMIT DURING REGISTRATION**

Copy of: Form Four Certificate, Form 6 Certificate or Form 6 Result slip to those who completed Advanced level in 2026, Birth Certificate, Two passport size photographs, Acceptance of CBE programme form and Medical Certificate.

NOTE: Presenting forged certificates or false documents is a criminal offense and will be dealt with according to the law.

FOR INQUIRIES:
DAR ES SALAAM: *Email: admission@cbe.ac.tz; Call Centre 0222 211 560 Mobile: 0777 151 323 |**DODOMA:** Email: dir.dodoma@cbe.ac.tz; Tel: +255 2623 21200, Mobile: 0734330104/0692659357 |**MWANZA:** Email: dir.mwanza@cbe.ac.tz; Mobile: 0759091221 / 0767692558 |**MBEYA:** Email: dir.mbeya@cbe.ac.tz; Mobile: 0674415629 / 0769525293*

4.TUITION FEES FOR BACHELOR DEGREE PROGRAMMES

PROGRAMME	Tuition Fee(in TZS)	Other Cont. (in TZS)	Total (in TZS)	Foreigners (in USD)
Bachelor of Information Technology (BIT)	1,555,600	115,000	**1,670,600**	1,867.60
Bachelor of Metrology and Standardization (BMETS)	1,500,000	115,000	**1,615,000**	1,759.60
Bachelor of Business Administration-Double Degree (BBA-DD)	1,780,000	115,000	**1,895,000**	
Bachelor Degree in Digital and Technology Solutions Management (BDTSM)	1,780,000	115,000	**1,895,000**	
Other Bachelor Degree programmes	1,450,000	115,000	**1,565,000**	1,680.60

5. FEES PAYMENT SCHEDULE FOR NTA LEVEL 7

PROGRAMME	1st Inst.	Deadline	2nd Inst.	Deadline	TOTAL (TShs)
BIT	840,000	**18/11/2026**	830,600	**28/3/2027**	1,670,600
BMETS	812,500		802,500		1,615,000
BBA-DD	957,500		937,500		1,895,000
BDTSM	957,500		937,500		1,895,000
OTHERS	787,500		777,500		1,565,000

Fees must be paid using Control Number obtained from the CBE Online Student Information System (CoSIS) at www.cbe.ac.tz

Students without health insurance must pay **Tsh 50,400** for NHIF. This amount will cover medical services for one academic year.

1. ACCOMMODATION

Students must arrange their own accommodation. However, CBE offers limited shared accomodation for first-year students in need on a first-come, first-served basis. Hostel fees are indicated below: -

CAMPUS	AMOUNT
Dar es Salaam	450,000/= per academic year
Dodoma	300,000/= per academic year
Mwanza	300,000/= per academic year

Payment for hostel shall be made after registration.

Welcome to CBE!

Yours Sincerely,

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Prof. Edda T. Lwoga

RECTOR

ACCEPTANCE OF CBE PROGRAMME VACANCY

I accept the vacancy as a student for the year 2026/2027 to pursue

……..

I promise that I will work hard during the course and will continue with my studies at the College for the entire period of the course unless I am dismissed by the Rector or any other person holding authority duly given to him by the Governing Body of the College. I declare that I have made no other commitments which can disrupt my studies at the College during the coming one year.

I confirm that I will abide by the standing students By-Laws of the College, Examination Regulations/Rules or any legal orders given by the Rector, lecturers or any other person in authority. I further affirm that I am the same person who applied for admittance to the College under this name.

I also undertake to produce at the time of admission a medical report, from any Government or recognized medical doctor stating clearly that I am physically fit to undergo my programme of study and that the College may refer me to do a fresh medical examination if it feels necessary notwithstanding the previous medical report.

Full Name ……..

Signature ……..

Witnessed by ……

Relationship……

MEDICAL CERTIFICATE

(To be completed by Medical Officer)

I have examined …….(Student name) and consider that he/she is physically fit/unfit to undergo the Masters Degree course stated above.

Date ……. Signature ……

Station …… Designation ……