

**COLLEGE OF BUSINESS EDUCATION
DAR ES SALAAM/DODOMA/MWANZA/MBEYA**

INTERNAL MEMORANDUM

FROM: DEPUTY RECTOR – ARC

TO : ALL STAFF

DATE : 30TH APRIL, 2026

RE: GRADUATION CEREMONY SCHEDULE FOR ALL CAMPUSES

Reference is made to the above heading.

This is to inform all staff that the graduation ceremony for the year 2026 will be conducted at all campuses on separate dates. The arrangement is intended to ensure smooth coordination and effective participation at each respective campus.

Graduation Schedule:

S/N	Day	Date	Event
1	Friday	27th November 2026	Graduation Ceremony - Dodoma Campus
2	Friday	4th December 2026	Graduation Ceremony - Mwanza Campus
3	Friday	11th December 2026	Graduation Ceremony - Mbeya Campus
4	Friday	18th December 2026	Graduation Ceremony - Dar es Salaam Campus

All members of staff are requested to take note of the graduation schedule below and make the necessary administrative and logistical preparations to support the successful conduct of the ceremonies.

Any additional guidance regarding the programme and responsibilities will be communicated through the relevant offices in due course.

Sincerely,


Prof. Robert Galan Mashenene

DEPUTY RECTOR – ACADEMIC, RESEARCH AND CONSULTANCY

Copy: Rector
Deputy Rector – Planning, Finance and Administration
Director of Finance
Director of Academics
Director of Human Resources Management and Administration
Campus Director – Dodoma, Mbeya and Mwanza